



مدرستنا الثانوية الانجليزية، الشارقة - البنين
OUR OWN ENGLISH HIGH SCHOOL, SHARJAH - BOYS



Accidents & Injuries Policy



Date of adoption: 14 August 2014

Date reviewed: April 2022

Date of next review: April 2024

Verified & Signed

Principal & CEO



Accident and Injury Guidance Note

The school accords top priority to the health and safety of all stakeholders in the school. The school has appointed two full-time doctors and four nurses to handle any medical emergency, which will be according to the directives of the School Health Department.

Students and staff are covered under a medical insurance policy, which covers accidents and injuries sustained in the school.

In the event of an accident or injury, students or staff may be taken to the nearest hospital for treatment as per the advice of the school doctor.

Attached you will find a flow chart that outlines the steps to be taken in the event of a student or staff member is injured:

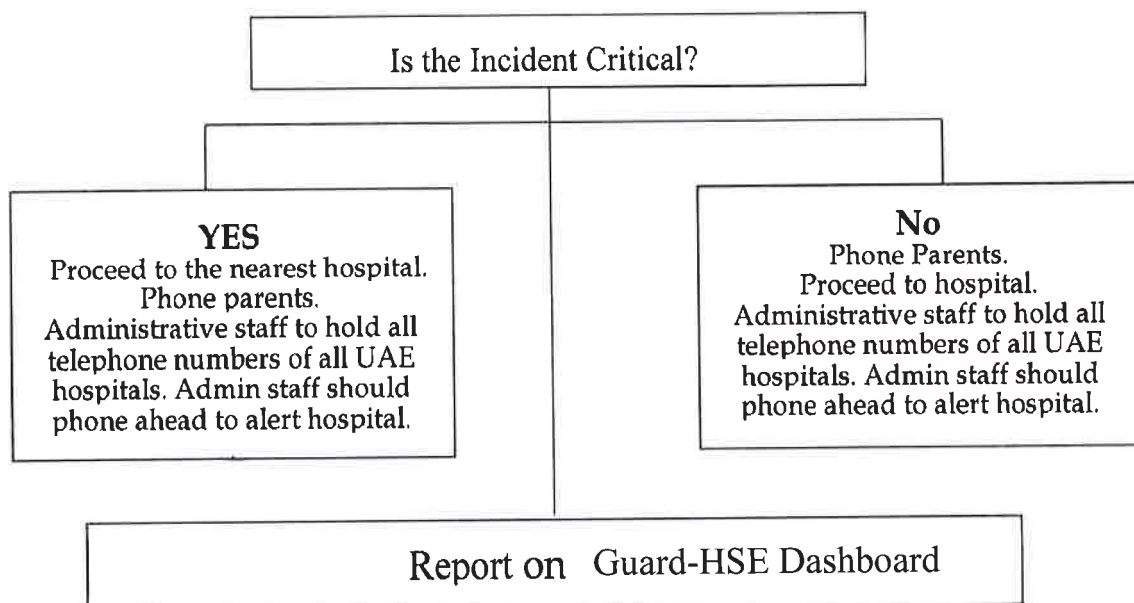
- On campus
- On an educational tour
- When using school-provided transport

The terms of the coverage will be as per the service provider.



Accident and Injury Guidance Note

Accidents involving students, members of staff, or visitors on GEMS school premises, school-provided transport, school-sponsored educational tours, and school sports events





Accident and Injury Guidance Note

GEMS maintains an ongoing commitment towards the health and safety of all students registered in GEMS schools and all staff employed in GEMS schools in the United Arab Emirates.

Students and staff of GEMS schools receive insurance coverage against work-related accidents and injuries while on the school premises when using school-provided transport, and during sports events within the UAE. The coverage will be as per the terms and conditions of the provider.

OOEHSB MEDICAL EMERGENCY PROCEDURE

1. CHILD Gets INJURED/ Suffers from Medical Emergency during School Time:

1.1 Minor Injury:

1. Child is immediately rushed to the clinic by a Staff member, Prefects on duty, or other students.
2. Doctors will give the treatment and inform the supervisor.
3. Supervisor informs the Principal and the Senior Leadership Team.
4. Supervisor investigates and informs the parent about the incident.
5. It is reported in the daily report; an incident report is raised on Guard-HSE Dashboard by the Doctor.

1.2 Serious Injury:

1. The child is immediately rushed to the clinic by the Staff member/ Prefects on duty/ other students/Attendants.
2. After the assessment of the nature of the injury and First Aid, the School Doctor will inform the Administrator to make arrangements for the child to be taken to the nearest hospital. The doctor informs the concerned supervisor.
3. Supervisor /Doctor informs the Principal and the Senior Leadership Team.



4. Supervisor /Doctor informs the parent of the incident and requests him/her to reach the hospital.
5. Follow up by the Doctor, Principal, SLT, and SMT at regular intervals, including hospital/home visits.
6. It is reported in the daily report, an incident report is raised on Guard-HSE Dashboard by the Doctor.

1.3 Known Medical Condition:

1. It is mandatory that the school is informed of any existing/ new medical condition including allergies of the student immediately.
2. Child is immediately rushed to the clinic by the Staff member/ Prefects on duty/ other students/Attendants.
3. In the case of a child showing distress due to a known medical condition (informed by Parent/School Records), the Nurse will give the treatment prescribed by the Child's Physician.
4. Nurse informs the supervisor about the medical exigency.
5. Supervisor informs the Principal and the Senior Leadership Team.
6. Further management will be as per the Doctors' advice.

1.4 Unknown Medical Condition:

1. Child is immediately rushed to the clinic by Staff members/ Prefects on duty/ other students/Attendants.
2. After the primary assessment by the nurse the child is taken to the nearest hospital for treatment.
3. Nurse informs the supervisor.
4. Supervisor informs the Senior Leadership Team and Principal.
5. Supervisor informs the parent and advises the parent to reach the hospital.
6. Supervisor does the follow-up.